



*Dedicated to  
Satisfying our Community's  
Water Needs*

**AGENDA  
MESA WATER DISTRICT  
SPECIAL EXECUTIVE COMMITTEE MEETING  
Tuesday, June 10, 2025 at 12:00 p.m.  
Panian Conference Room**

Committee Members: Marice H. DePasquale, President  
Shawn Dewane, Vice President  
Paul E. Shoenberger, P.E., General Manager  
Denise Khalifa, Chief Administrative Officer

**PUBLIC COMMENTS**

**Items Not on the Agenda:** Members of the public are invited to address the Board regarding items which are not appearing on the posted agenda. Each speaker shall be limited to three minutes. The Executive Committee will set aside 30 minutes for public comments for items not appearing on the posted agenda.

**Items on the Agenda:** Members of the public shall be permitted to comment on agenda items before action is taken, or after the Executive Committee has discussed the item. Each speaker shall be limited to three minutes. The Executive Committee will set aside 60 minutes for public comments for items appearing on the posted agenda.

**PRESENTATION AND DISCUSSION ITEMS:**

*Items recommended for approval at this meeting may be agendized for approval at a future Board meeting.*

None

**ACTION ITEMS:**

1. Association of California Water Agencies' Voting Delegate

**REPORTS:**

2. Future Agenda Topics
3. Report of the General Manager
4. Directors' Reports and Comments



*In compliance with California law and the Americans with Disabilities Act, if you need disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please call the District Secretary at (949) 631-1205. Notification 48 hours prior to the meeting will enable Mesa Water District (Mesa Water®) to make reasonable arrangements to accommodate your requests.*

*Members of the public desiring to make verbal comments using a translator to present their comments into English shall be provided reasonable time accommodations that are consistent with California law.*

*Agenda materials that are public records, which have been distributed to a majority of the Mesa Water Board of Directors (Board), will be available for public inspection at the District Boardroom, 1965 Placentia Avenue, Costa Mesa, CA and on Mesa Water's website at **[www.MesaWater.org](http://www.MesaWater.org)**. If materials are distributed to the Board less than 72 hours prior or during the meeting, the materials will be available at the time of the meeting.*

## **ADJOURNMENT**



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## MEMORANDUM

TO: Executive Committee  
FROM: Denise Khalifa, Chief Administrative Officer  
DATE: June 10, 2025  
SUBJECT: Association of California Water Agencies' Voting Delegate

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### RECOMMENDATION

Authorize President Marice H. DePasquale to be the voting delegate for the Association of California Water Agencies' election of Board President, Vice President and region board members for the 2026 - 2027 term.

### STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable and safe water supply.  
Goal #2: Perpetually renew and improve our infrastructure.  
Goal #3: Be financially responsible and transparent.  
Goal #4: Increase favorable opinion of Mesa Water.  
Goal #5: Attract, develop and retain skilled employees.  
Goal #6: Provide excellent customer service.  
Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

The Association of California Water Agencies (ACWA) has launched a combined election process for the 2026 - 2027 term for President, Vice President and region board members. Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot. Each member agency may cast one vote. Agencies designate their voting representative by submitting the Authorized Representative and Information Form (Attachment B) by the June 20, 2025 deadline. The elected officers will be announced on September 26, 2025 and will be formally introduced on December 3, 2025 at the ACWA Fall Conference.

### **Election Process**

An 11-member Election Committee has been appointed to facilitate the election of the ACWA President and Vice President, including confirming that candidates' eligibility criteria have been met and endorsing preferred candidates. The 11-member committee includes one representative appointed by the current ACWA President and 10 region representatives appointed by each of the region boards.

Nominating Committees have also been appointed for each of the 10 regions to pursue qualified candidates to run for the region boards. The Nominating Committee is appointed by the region chair in concurrence with the region board during odd-numbered years and will select a recommended slate for each region.



On April 21, 2025, ACWA issued an official Call for Candidates for President, Vice President and region board members and candidates will have until June 20, 2025 to submit necessary documents to be eligible.

An official electronic ballot will be provided by ACWA to the designated voting representative on July 21, 2025 listing all qualified candidates for the President, Vice President and region board members. Ballots will be emailed by a third-party vendor called Simply Voting. This web-based online voting system provides quick and verified results while keeping individual votes confidential. All candidates will also be listed on the ACWA website.

The designated voting representatives will elect the President, Vice President and region board members by casting a single ballot electronically July 21 – September 19, 2025. There will be no voting by mail or during ACWA's fall conference.

### **Important Dates**

- Deadline to receive Authorized Voting Representative Form: **Friday, June 20**
- Deadline to receive candidate nominations: **Friday, June 20**
- Election Begins: **Monday, July 21**
- Election Ends: **Friday, September 19 at 5:00 p.m.**

### **FINANCIAL IMPACT**

In Fiscal Year 2025, \$29,795 is budgeted for the ACWA membership in the District Memberships account.

### **ATTACHMENTS**

Attachment A: 2025 ACWA Elections Correspondence

Attachment B: 2025 ACWA Elections Authorized Voting Representative Form



## Designate Voting Representative Now

ACWA has launched the election process for the 2026-'27 term for President, Vice President, and region board members. This year, the election process for officers and region boards is now combined. Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot. Agencies can designate their voting representative now by visiting [acwa.com/elections](https://acwa.com/elections) and submitting the [Authorized Representative and Information Form](#) by the June 20 deadline.

ACWA will issue an official call for candidates for President, Vice President and region boards on April 21. All candidates will have until June 20 to submit necessary documents to be eligible. Voting will take place electronically July 21 – Sept. 19 and ballots will include all qualified candidates for President, Vice President and region board members. Voting members will need to submit their ballots by 5 p.m. on Sept. 19. The winners of the election will be announced by the end of September.

An Election Committee has been appointed to facilitate the election of the President and Vice President, including confirming that candidates' eligibility criteria have been met and endorsing preferred candidates. The 11-member committee includes one representative appointed by the current ACWA President and 10 region representatives appointed by each of the region boards.

Nominating Committees have also been appointed for each region to pursue qualified member candidates to run for the region boards. The Nominating Committee is appointed by the region chair in concurrence with the region board during odd-numbered years. The Nominating Committee will select a recommended slate for each region.

The appointed committee members can be viewed online at [acwa.com/elections](https://acwa.com/elections).

ACWA has launched the election process for the 2026-'27 term for President, Vice President, and region board members. This year, the election for both officers and region boards is combined.

**Key Details:**

- **Electronic Voting:** Voting for both sets of candidates will be done electronically by each member agency's designated voter on a single ballot.
- **Designate Your Voter:** Each agency must **designate one voting representative by June 20**. To designate your agency's voter, please submit the Authorized Voting Representative Form by the June deadline.
- **Default Voter:** If no representative is designated by the deadline, your agency's General Manager will be the authorized voter by default.
- **Ballot Distribution:** Authorized voters will receive an electronic ballot on July 21.

For more information about ACWA's elections, visit: [www.acwa.com/elections](http://www.acwa.com/elections).

**The person designated below will cast our agency's vote for the election of ACWA's President and Vice President and Region Board for the 2026-'27 term in the upcoming election.**

Member Agency's Name		Agency's Phone No.
Authorized Voting Representative's Name	Authorized Voting Representative's Email	Authorized Voting Representative's Phone No.

Print Name of Member Agency's Authorized Signatory

X

Authorized Signatory Signature

Date

**SUBMIT YOUR FORM**

**To:** Donna Pangborn, Senior Clerk of the Board  
**Email:** [donnap@acwa.com](mailto:donnap@acwa.com)  
**Mail:** 980 9th Street, Suite 1000, Sacramento, CA 95814

**SUBMISSION  
DEADLINE**

**JUNE 20, 2025**



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## MEMORANDUM

TO: Executive Committee  
FROM: Paul E. Shoenberger, P.E., General Manager  
DATE: June 10, 2025  
SUBJECT: Future Agenda Topics

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### RECOMMENDATION

Review future agenda topics.

### STRATEGIC PLAN

Goal #1: Provide an abundant, local, reliable and safe water supply.  
Goal #2: Perpetually renew and improve our infrastructure.  
Goal #3: Be financially responsible and transparent.  
Goal #4: Increase favorable opinion of Mesa Water.  
Goal #5: Attract, develop and retain skilled employees.  
Goal #6: Provide excellent customer service.  
Goal #7: Actively participate in regional and statewide water issues.

### PRIOR BOARD ACTION/DISCUSSION

None.

### DISCUSSION

Staff will provide a list of future agenda topics at the Executive Committee meeting.

### FINANCIAL IMPACT

None.

### ATTACHMENTS

None.

**REPORTS:**

3. REPORT OF THE GENERAL MANAGER



**REPORTS:**

4. DIRECTORS' REPORTS AND COMMENTS