Senate Bill 272 Compliance - Local Agencies Inventory

Mesa Water District utilizes the following enterprise systems as stated in the amended California Public Records Act.

Current System		A brief statement of the system's purpose	A general description of categories or types of data	The department that serves as the system's primary custodian	How frequently system data is:	
Vendor	Product				collected	updated
					(As Needed, Daily, Weekly)	
DocuSign	DocuSign	E-signature & Approval Workflow	Contracts, Change Orders & Extension Letters Resolutions & Ordinances Minutes	Financial Services	As Needed	As Needed
E-Requester	E-Requester	Procurement Software	Contracts, Change Orders & Extension Letters Purchase Orders Invoices	Financial Services	Daily	Daily
ESRI	ArcGIS	Geographic Information Systems	Assets Maps Water Infrastructure	Engineering	Monthly	Monthly
Harris	Cogsdale	Customer Information System	Account History Customer Management Meter Management Meter Reading Data Service Orders Water Billing, Payments Water Consumption Data	Customer Services	Daily	Daily
Infosend	Infosend	Electronic Bill Presentment and Payment Solution	Billing Data Online Payments	Customer Services	Daily	Daily
Invoice Cloud	Invoice Cloud	e-billing, Payment and Software System	Customer Account Information Customer Bills	Financial Services	Daily	Daily
MaintStar	MaintStar	Municipal Asset Management Software	Facility Service Requests Maintenance Work Orders	Water Operations	Daily	Daily
Microsoft	Greatplains	Financial Management Software	Accounts Receivable Accounts Payable General Ledger Inventory-Assets Purchasing	Financial Services	Daily	Daily
Microsoft	Outlook/Exchange	Web-Based Suite of Webmail, Contacts, Tasks, and Calendaring Services	Calendars Contacts Electronic Mail Tasks	Administrative Services Information Technology	Daily	Daily

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					collected	updated
Vendor	Product				(As Needed, Daily, Weekly)	
NeoGov	NeoGov	Human Resource Management Software	Job Applications Job Descriptions Resumes	Human Resources	As Needed	As Needed
Novatime	Novatime Anywhere	Time and Attendance Software	Timecard Data	Financial Services	Daily	Daily
Paycor	Paycor	Payroll Software	Payroll Data	Financial Services	Daily	Daily
Tokay	Tokay	Backflow Prevention Management Software	Backflow Device Data Backflow Test Data	Water Operations Water Quality	Daily	Daily
Freshworks	Fresh Service Ticketing System	Helpdesk Ticketing System	Internal IT Requests	Administrative Services Information Technology	Daily	Daily
AVEVA Software LLC	AEVA Historian	Data Visualization	Data Analysis	Engineering	As Needed	As Needed